



Oxygenation and
Water Management

SERVICE and REPAIR REQUEST

- ◆ Equipment sent in for repairs must be clean and free of contamination. We reserve the right to charge extra for the cleaning of any dirty and contaminated equipment.
- ◆ In order to facilitate efficient processing of your request for service or repair, we ask you to fill out this form completely, phone or fax or email to support @pointfour.com and then include it with your shipment.
- ◆ Our shop labour rate is C\$80.00 per hour. There is an assessment fee/minimum charge of C\$30.00 per unit of equipment sent in for repair, except warranty items.

OWNER DETAILS:				
<u>Customer Name:</u>		<u>Preferred Contact Method:</u>		<u>Customer P.O./Ref.#:</u>
<u>Customer Code (if known):</u>		<input type="checkbox"/> <u>Ph #:</u> () -		<u>Date of Request:</u> - -
<u>Contact Person:</u>		<input type="checkbox"/> <u>Fax #:</u> () -		(mm-dd-yy)
<input type="checkbox"/> <u>Email:</u>				
<u>Your Return Shipping Address:</u>			Do you require a quote first? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Return by a specific courier: YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, please specify courier: (freight will be prepaid and invoiced)			What is your preferred payment method? Payment on Acct.: <input type="checkbox"/> Credit Card : Visa <input type="checkbox"/> Mastercard <input type="checkbox"/>	
EQUIPMENT DETAILS:				
Description	Serial No.	Quantity	Purchased From	Purchase Date (mm-dd-yy)
<u>Reason for repair or service:</u>				
<u>We accept to pay the minimum charge :</u> X			(Signature)	

Goods to be sent prepaid to: (Cut out and use as label)

Special instructions:

Point Four Systems, Inc.
#103- 16 Fawcett Road
Coquitlam, British Columbia
Canada V3K 6X9
Ph: (604) 759-2114

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